

KENDRIYA VIDYALAYA ANDREWS GANJ BOTH SHIFT
Institutional Planning Committees for Academic Year 2021-22

S.no	Department	Name of the Teachers.	Sign.	Name of the Teachers.	Sign
1	Admission	Ms. Varsha Jain I/C		Ms. Sunita Hans I/C	
		Ms. Shalini		Ms. Urmila Gupta	
		Ms. Ranjita		Sh. Ranjeet Kumar	
		Ms. Divisha Pandey		Sh. Praveen I/C	
		Sh. Swati Narula I/C		Ms. Shalini Alawadi	
		Ms. T. Youron		Mr. Nafis Ahmad	
		Sh. Balbir singh		All Class Teacher of Class-1	
2	Time-Table Sec & Sr. Sec	Ms. Iti Gupta I/C		Ms. Sanjay I/C	
		Ms. Divisha Pandey		Ms. Bhawna Sharma	
		Mr. Awadhesh Gaur		Ms. Manju	
		Sh. Rahul Arya I/C (Primary)		Ms. Nidhi I/C	
		Sh. Surender		Ms. Preeti	
	Arrangement Bell Timings & Corridor Duty	Ms. Iti Gupta I/C		Ms. Manju I/C	
		Ms. Shalini Dewan		Sh. Ramesh Yadav	
		Ms. Divisha Pandey		Ms. Deepti Rani	
		Ms. Sunita Mehta		Ms. Nidhi I/C	
		Mr. Awadhesh Gaur		Ms. Sarita	
		Sh. Surender I/C (Primary)		Ms. Preeti	
		Sh. Rahul Arya			
		Ms. Sunita Kachroo			
3	Examination				
a)	Internal Examination.	Ms. Sapna Thakur- I/C		Ms. Poonam sehgal	
		Ms. Saraswati		Ms. Ishita srivastava	
		Ms. Iti Gupta		Sh. Naveen Kumar	
		Sh. Rajeev Nain		Mr. Ranjeet	
		Sh. Nitin Kumar		Ms. Shalini Alawadi I/C	
		Sh. Satyaveer		Ms. Nishi Barla	
		Ms. Anandpriya		Ms. Suman Thapliyal	
		Ms. Bhawna Gupta -I/C (primary)		Ms. Anjali	
		Sh. Vijay Pal			
		Ms. Ranjana Prasad			
b)	CBSE Examination	Sh. Pankaj Kumar Sharma -I/C		Ms. Vaidehi-I/C	
		Ms. Hemlata		Mr. Sanjay kumar	
		Mr. Awadhesh Gaur		Ms. Urmila Gupta	
		Mr. Pushpendra		Ms. R. Vishalakshi	
c)	External Examination.	Sh. Narender -I/C		Sh. Naveen Kumar	
		Sh. Pushpender		Sh. Narender -I/C	
		Sh. P.L.Mishra		Sh. Ramesh Kumar	
		Sh. Rajender		Ms. Manju Trehan	
		Sh. Karam Veer Dalal			
4	Co-curricular activities				
a)	CCA & Morning Assembly Coordinator	Ms. Aiman Hashmi I/C		Ms. MAMTA MISHRA-I/C	
		Sh. P.N.Ram		Ms. Ishita srivastava	
		Ms. Vandana Bisht		Sh. Ranjeet	
		Ms. Suman		Ms. Shikha Suneja	
		Sh. Raj Mangal -I/C		Mr. Naveen	
		Ms. Bhoomika Chanwaria		Ms. R. Vishalakshi	
		Ms. Pragya Sharma		Ms. Preeti	
		All House Master		Mr. Nafis Ahmad I/C	
				Ms. Renu Bhatia	
		Ms. Suman Thapliyal			

b)	External/ Talks/Seminars including	Ms. Ritu Sharma -I/C	Sh.Narender Kumar -I/C
		Sh. P.N Ram	Ms. Neha Tiwari
		Ms. Vandana Bisht	Ms. Urmila Gupta
		Ms. Aiman Hashmi	Ms. Poonam Sehgal
		Sh. Pushpender	Ms. Soma Karar I/C
			Ms. Renu Bhatia
c)	Ek Bharat Shreshth Bharat	Mr. P.N. Ram I/C	Ms. Urmila gupta I/C
		Ms. Neelam	Ms. Vaidehi
		Ms. Suman	Mr. Nitin
			Sh. Amanjeet
d)	Azadi ka Amrit Mahotsav	Ms. Vandana Bisht I/C	Ms. MAMTA MISHRA I/C
		Mr. P.N. Ram	Sh. Ramesh kumar
		Ms. Aiman Hashmi	Sh. Naveen
			Ms.Shikha
5	Scholarship	Sh.D.S. Gupta -I/C	Sh. Amit Anand I/c
		Sh. Nitin	Ms. Jagjeet Kaur
		Sh. Islam Khan	Sh. Vikarm Singh
		Ms. Ranjana Prasad (primary)	Ms. Anjali
		Ms. Madhu Sharma (primary)	Computer Inst.
6	Green School Initiatives (IGBC)	Ms. Kiran Raina -I/C	Ms. Manju Trehan -I/C
		Ms. Shalini Dewan	Sh. Amit Anand
		Ms. Renu Sah	Ms. Preeti I/C
		Sh. Rinku (primary)	Ms. Anjali
		Ms. Bhoomika Chanwaria	Ms. Sarita
			Ms. Renu
		Sh. Jasbir	
7	Academic Coordinator & Subject Convenors	Ms. Ritu Sharma (Coordinator)	Sh.Narender Kumar (Coordinator)
		Hindi- Sh. P.N.Ram	Hindi- Sh. Wasim Khan
		English- Ms. Vandana Bisht	English- Ms.Mamta Mishra
		Science- Ms. Sapna Thakur	Science- Ms.Poonam Sehgal
		Mathematics- Ms. Iti gupta, Ms.	Mathematics- Mr. Sanjay Kumar
		Social Sc. - Sh. Pushpender,	Social Sc. - Ms. Vaidehi
		Sh. Sandeep Kumar I/C	Ms. Suman Gupta I/C
		Hindi-Mr. Nahar Singh Meena	English- Ms. Nishi barla
		English- Mr. Rajneesh yadav	Mathematics- Ms. Shalini Alawadi
		Mathematics- Mr. Vijay Pal	Hindi- Ms. Mridula Arora
		EVS- Keshav Chauhan	EVS- Ms. Preeti singh
8	Discipline	Ms. Ritu Sharma	Sh. Narender Kumar
		Dr. Puspender Singh	Ms. Roma Pandey
		Ms. Ranjita	Ms. Sunita hans
		Ms. Ruchi	Ms. Poonam sehgal
		Sh. Shankar Jha	Ms. Jagjeet Kaur
		Sh. Rajeev Nain	Sh. Praveen
		Ms. Sunita Mehta	Ms. Akanksha
		Sh. Surrender	Sh. Jasbir Singh
		Ms. Sunita Kachroo	Ms. Sarita
		Mr. Rahul Singh	Ms. Nishi Barla
		All Class Teachers	
9	Departments/Sto cks holders	Physics- Sh. Pankaj Kr. Sharma	Shift-II
		Chemistry- Ms. Shalini Deewan	Junior Science Lab- Manju Trehan
		Biology- Ms. Kiran Raina	Computer Lab - Ms. Swati Saxena
		Mathematics- Ms. Hemlata,	Physic- Ms. Neha Tiwari
		Coordinator - Sh. P.N Ram	Chemistry - Smt Poonam Sehgal
		Mr. Anil Meena	Biology- Ms. Sunita Hans
		Language Lab- Ms. Vandana Bisht	
		Junior Science Lab- Sh. Rajeev Kr. Nain	

		VR Lab- Ms. Shalini Deewan			
10	Furniture & Repair Maintenance of Fixtures and assets	Sh. Rajkumar -I/C Sh. Nitin Sh. Islam Khan Sh. Keshav Chauhan I/C Sh. Surender Mr. Nahar Singh Meena		Sh. Ramesh Kumar-I/C Sh. Vikram Singh Ms. Deepti Rani Sh. Anuj Ms. Mridula Ms. Nishi Barla Sh. Ashim Khan	
11	Contractual Appointments	Ms. Ritu Sharma I/C Dr. Puspender Singh Sh. Sandeep Kumar Ms. Seema Sharma		Sh. Narender Kumar I/C Ms. Urmila Gupta Ms. Suman Gupta Ms. Mridula	
12	Photography	Ms. Vandana Bisht I/C Ms. Sonam Computer Instructor Sh. Raj Mangal Ms. Pragya Sharma		Ms. Swati Saxena -I/C Sh. Aasim Khan Ms. Deepti Rani Ms. Anjali	
13	PA System	Sh. P.L.Mishra I/C Sh. Raj Kumar Sh. Vijay Pal Mr. Nahar Singh Meena		Sh. Aasim Khan I/C All electrical Repair Ms. Urmila Gupta Sh. Anuj	
14	Excursion	Ms. Vandana Bisht I/C Sh. Nitin Kumar Sh. Rajeev Kr. Nain Sh. Keshav Chauhan I/C Ms. T. Youron Ms. Ranjana Prasad		Ms. Shikha Suneja I/C Sh. Aasim Khan Ms. Nitin Ms. Shalini Alawadi I/C Mr. Jasbir Singh Ms. Nishi Barla	
15	Scouts & Guides Cubs and BulBul	Sh. Satyaveer I/C Ms. Suman (S & G) Ms. Bhawna (S & G) Sh. Nahar Singh Meena (S & G) Ms. Bhoomika (S & G) Ms. Annu Malik (S & G) Sh. Surender (Cubs & Bulbul) Sh. Keshav Chauhan (Cubs & Bul) Ms. Niti Singh (Cub & Bulbul) Ms. Ranjana (Cub & Bulbul)		Sh. Aasim Khan I/C Ms. Deepti Rani Ms. Preeti Mehrotra Ms. Mridula Ms. Renu Ms. Akansha Ms. Shalini Alawadi Mr. Ranjeet Ms. Jagjeet Kaur	
16	Website Maintenance	Mr. Anil Meena I/C Sh. P.N.Ram Sh. Neeraj Computer - Inst. Ms. Anuradha Mr. Rajneesh Yadav		Ms. Swati Saxena -I/C Ms. Mamta Mishra Ms. Suman Gupta (HM) Computer Inst. Ms. Anjali Hembrem Ms. Mridula Arun	
17	Medical Check-up	Ms. Renu Sah Ms. Sehba Akhtar Nurse Ms. T. Youron I/C (Primary) Ms. Manisha Tiwari		Ms. Sunita Hans Sh. Amit Anand Ms. Nishi Barla I/C Ms. Sarita Ms. Renu Bhatia	
18	Disaster Management Committee	Ms. Sadaf I/C Sh. Nitin Sh. Islam Khan Ms. Manisha Tiwari I/C Sh. Vijay Pal Mr. Kapil Sharma		Sh. Asim Khan I/C Ms. Urmila Gupta Mr. Amarjeet Mr. Praveen Mr. Jasbir Singh	

26	Student Council	Sh. P. N Ram I/C	Ms. Neha Tiwari
		Ms. Aiman Hashmi	Ms. Bhawna Sharma
		Ms. Madhuri Yadav	Ms. Roma Pandey
		Ms. Sehba Akhtar	Ms. Suman Gupta I/C
		Sh. Sandeep Kumar HM	Mr. Nafis Ahmad Ahmad
		Ms. Bhawna Gupta	Ms. Suman Thapliyal
		Ms. Hema Joshi	
27	Maintenance & Repair	Sh. P.L.Mishra I/C	Sh. Ramesh kumar I/C
		Sh. Shankar Jha	Sh. Ranjeet
		Sh. Surender	Sh. Anuj
		Sh. Keshav Chauhan	Mr. Jasbir Singh
		Sh. Nahar Singh Meena	
28	Beautification of Vidyalaya	Ms. Sonam I/C	Ms. Deepti Rani I/C
		Ms. Ruchi	Ms. Sunita Hans
		Ms. Anandpriya	Ms. Manju Trehan
		Ms. Bhoomika Chanwaria	Ms. R. Vishalakshi
		Ms. Bhawna	Ms. Bhawna Sharma
		Ms. Annu Malik	Ms. Anjali
		Ms. Pragya Sharma	Ms. Nidhi I/C
29	Gardening	Ms. Kiran Raina -I/C	Ms. Sunita Hans I/C
		Ms. Renu Sah	Ms. Manju Trehan
		Ms. Niti Singh	Ms. Anjali
		Ms. Annu Malik	Ms. Preeti Singh
30	PTM	Ms. Ranjita -I/C	Ms. Vaidehi-I/C
		Ms. Sehba Akhtar	Sh. Ramesh Kumar
		Ms. Divisha Pandey	Ms. Shalini Alawadi
		Ms. Pragya Sharma	Ms. Mridula Arun and All Class Teachers
		Sh. Raj Mangal	
All Class Teachers			
31	Hospitality Committee	Ms. Kiran Raina -I/C	Ms. Shikha I/C
		Ms. Varsha Jain	Ms. Bhawna Sharma
		Ms. Suman	Ms. Shalini Alawadi
		Ms. Madhu Sharma I/C	Ms. Suman Thapliyal
		Ms. Sunita Kachroo	
Sh. Surender			
32	Minutes of Staff Meetings	Ms. Ritu Sharma (Coordinator)	Sh. Narender Kumar (Coordinator)
		Ms. Neelam I/C (Hindi)	Ms. Mamta Mishra I/C (English)
		Sh. Neeraj I/C (English)	Ms. Shikha Suneja I/C (Hindi)
		Ms. Madhuri	Sh. Ramesh Kumar
		Ms. Sehba Akhtar	Ms. Soma Karar
		Mr. Rajneesh Yadav	Ms. Renu Bhatia
		Sh. Nahar Singh Meena	
33	Library	Ms. Sunita Mehta I/C	Ms. Jagjeet Kaur I/C
		Ms. Madhuri	Sh. Naveen Kumar
		Mr. Rajneesh Yadav	Ms. Suman Thapliyal
		All subject Committee Convenors	Ms. Renu Bhatia
		Ms. T. Youron	All subject Committee Convenors
34	Alumni Association	Ms. Ritu Sharma	Sh. Narender Kumar
		Sh. P N Ram	Ms. Mamta Mishra
		Ms. Shalini	Ms. Swati Saxena
		Ms. Vandana Bisht	
		Sh. Pushpender	
		Ms. Saraswati	
Ms. Swati Narula			
35	Olympiads		

a)	KVPY Maths Olympiads	Ms. Iti Gupta & Sh. Hemlata -I/C	Sh. Sanjay Kumar-I/C
		Ms. Divisha Pandey	Ms. Bhawna Sharma
		Mr. Awadhesh Gaur	Ms. Shalini Alawadi
		Sh. Rahul Arya	
		Ms. Madhu Sharma	
		Ms. Bhawna Gupta	
b)	Green Olympiad	Ms. Shalini Dewan/I/C	Ms. Sunita Hans I/C
		Ms. Kiran Raina	Sh. Amit Anand
		Ms. Renu Sah	Ms. Preeti
		Sh. Pankaj Sharma	Ms. Anjali
		Sh. Rahul Arya	
c)	Science Exhibition/ Science Olympiads/Eco Club	Ms. Shalini Dewan I/C	Ms. Poonam Sehgal I/C
		Ms. Kiran Raina	Ms. Sunita Hans
		Mr. Rajkumar	Ms. Neha Tiwari
		Mr. Pankaj Sharma	Ms. Manju Trehan
		Ms. Sapna Thakur	Sh. Amit Anand
		Mr. Anil Meena	Ms. Sarita Shukla
		Ms. Iti Gupta	Ms. Preeti singh
		Ms. Hemlata	Ms. Mridula Arun
		All TGT Maths and TGT Science	
36 a)	Inspire, NCSC	Ms. Shalini Dewan I/C	Ms. Poonam Sehgal I/C
		Sh. Pankaj Sharma	Ms. Manju Trehan
		Sh. Rajeev Nain	Sh. Amit Anand
		Ms. Renu Sah	
b)	NTSE	Ms. Divisha Pandey I/C	Ms. Bhawna Sharma I/C
		Sh. Awadhesh Gaur	Ms. Jolly George
		Sh. Rajeev Nain	Sh. Amit Anand
			Ms. Manju Trehan
37	Local Purchase	Ms. Ritu Sharma	Sh. Narender Kumar
		Sh. P.N Ram	Ms. Sunita Hans
		Ms. Saraswati Singh	Mr. Ramesh Kumar
		Mr. Awadhesh Gaur	Sh. Naveen Kumar
		Sh. Balbir singh	Ms. Deepti Rani
		Ms. Swati Narula	Sh. Aasim Khan
		Department Incharge	Ms. Akansha
	Ms. Nidhi Sharma		
38	Staff Room Maintenance	Ms. Sehba Akhtar I/C	Ms. Preeti Mehrotra I/C
		Sh. Islam Khan	Ms. Nitin
		Ms. Mary Darlong	Sh. Amarjeet
		Ms. Madhuri	Ms. Renu Bhatia I/c Primary
		Ms. Neelam	Ms. Sarita
		Ms. Ranjana Prasad	Ms. Anjali
		Mr. Rinku	
39	Swasth Bharat Swasth Bacchey (SBSB)	Smt Ruchi I/C	Ms. Roma pandey I/C
		Sh. Neeraj	Sh. Vikram Singh
		Ms. Shilpa Sharma	Sh. Amarjeet
		Sh. Surender	Ms. Bhawna Sharma
		Ms. Hema Joshi	Sh. Anuj
		Sh. Rahul Arya	Ms. Akanksha Sharma
40	Transportation & safety system	Sh. Satyaveer I/C	Sh. Ranjeet I/C
		Sh. Islam Khan	Sh. Amarjeet
		Ms. T. Youron I/C	Mr. Nafis Ahmad
		Mr. Kapil Sharma	Mr. Jasbir Singh
		Ms. Manisha Tiwari	
		Ms. Swati Narula	
		Sh. Surender	

		Ms. Madhu Sharma			
41	Flag Duty	Ms. Ruchi I/C		Ms. Roma pandey I/C	
		TGT (Yoga)/Coach		Sh. Aasim Khan	
		Sh. Surrender		Sh. Amarjeet	
				Sh. Anuj Kumar	
42	Raj Bhasha	Sh. P.N.Ram I/C		Sh. Naveen Kumar I/C	
		Sh. Satyaveer		Sh. Waseem Khan	
		Ms. Sunita Kachroo I/C		Ms. Mridula	
		Sh. Nahar Singh Meena		Sh. Anuj	
		Ms. Seema Sharma			
43	Atal Tinkering Lab (If Sanctioned)	Sh. Pankaj Sharma I/C		Ms. Neha Tiwari I/C	
		Sh. Rajkumar		Ms. Poonam Sehgal	
44	ACP	Ms. Sonam Singh, I/C		Sh. Aasim Khan I/C	
		Sh. Shankar Jha		Ms. Jagjeet Kaur	
		Ms. Shilpa Sharma		Ms. Deepti Rani	
		Ms. Mary Darlong		Sh. Amarjeet	
		Ms. Renu Sah			
		Sh. Satyaveer			
		Ms. Madhuri Yadav			
45	ROOTS TO ROOTS	Ms. Sonam I/C		Ms. Deepti Rani I/C	
		Ms. Vandana Bisht		Ms. Shikha Suneja	
		Ms. Mary Darlong		Sh. Amarjeet	
		Ms. Sehba Akhtar		Sh. Sunil Solanki	
		Sh. L.C. Maheshwari			
46	Conduct of Slate & PISA Back to Basic	Ms. Ranjita -I/C		Ms. Poonam Sehgal -I/C	
		Ms. Shalini Diwan		Ms. Neha Tiwari	
		Sh. Nitin		Ms. Bhavna Sharma	
		Sh. Islam Khan		Ms. Suman Gupta (H.M)	
		Ms. Divisha Pandey		Ms. Shalini Alawadi	
		Ms. Marry Darlong		Ms. Mridula Arun	
		Sh. Sandeep Kumar (H.M)		Ms. Nishi Barla	
		Ms. Bhawna Gupta			
		Ms. Seema Sharma			
47	Khan Academy	Ms. Anand Priya I/C		Ms. Bhawna Sharma I/C	
		All TGT maths		Ms. Jolly George	
48	Kant Classes + ICT	Ms. Kiran Raina I/C		Sh. Ramesh Kumar I/C	
		Ms. Sonam		Ms. Mridula I/C	
		Ms. Shilpa Sharma		Ms. Renu Bhatia	
		Ms. Renu Sah		Ms. Sarita Shukla	
		Sh. Karam Veer Dalal			
		Sh. Raj Mangal I/C			
		Sh. Nahar Singh Meena			
Ms. Ranjana					
49	Social Science Exhibition	Sh. Pushpender I/C		Ms. Urmila Gupta I/C	
		PGT(Hist.)		Ms. Vaidehi Gurawa	
		Sh. Nitin		Ms. Nitin	
		Sh. Islam Khan		Mr. Amarjeet	
		Sh. L.C. Maheshwari		Sh. Sunil Solanki	
50	Canteen Committee	Ms. Ritu Sharma		Sh. Narender Kumar	
		Sh. Pushpender		Ms. Poonam Sehgal	
		Mr. Awadesh Gaur		Ms. R. Vishalakshi	
		Ms. Shilpa Sharma		Ms. Shalini Alawadi	

51	House	Ganga : Ms. Sadaf Kaveri : Mr. Rajkumar Yamuna : Ms. Ranjeeta Narmada : Ms. Varsha Jain		Shivaji : Ms. Preeti Mehrotra Tagore : Mr. Ramesh Yadav Ashoka : Ms. Nitin Raman : Mr. Amarjeet
52	NIOS	Mr. Karamveer Dalal I/C Mr. D.S. Gupta		
53	Integrity	Mr. Nitin I/C Ms. Suman Ms. Neelam		Mr. Naveen I/C Mr. Ranjeet Ms. Ishita Srivastava Ms. Nitin
54	I-Card	Ms. Sonam I/C Ms. Sunita Mehta Mr. P.L. Mishra		Ms. Deepti I/C Mr. Jagjeet kaur Mr. Aasim khan

PRIMARY

55	CMP	Ms. Seema Sharma I/C Ms. Manisha Tiwari		Ms. Soma Karar -I/C Ms. Anjali Ms. Sarita Shukla
56	Teaching Aid	Ms. Hema Joshi I/C Ms. Annu Malik		Ms. Mridula Arun I/C Ms. Renu Bhatia
57	Shala Darpan	Ms. Pragya Sharma I/C Ms. Swati Narula Computer - Inst.		Ms. Suman Thapliyal I/C Computer - Inst.
58	Games & Sports	Mr. Surender I/c Mr. Rahul Arya		Mr. Anuj I/c Mr. Nafis Ahmad
59	Computer Lab(Pri) And CCTV	Mr. Vijay Pal I/c Ms. Ranjana		Ms. Shalini I/C Mr. Praveen
60	Interactive Room & Smart Classes (Primary)	Mr. Keshav Chauhan I/c Ms. Pragya Sharma		Ms. Shalini I/C Mr. Nafis Ahmad

NOTE:

1. These committees are formed for the smooth function of the Vidyalaya.
2. All the In charges and members of various committees are requested to perform the duties as mentioned above.
3. Apart from these, if any work is assigned by the Principal, all teachers have to carry out the work.
4. All the contractual teachers will take up the work assigned by the Principal.
5. All the committee in charges will upload their report of activities along with the photos on the website.